



KESKI-  
SUOMEN  
HYVINVOINTI-  
ALUE

2025



## Central Finland wellbeing services county: invoicing addresses

Central Finland wellbeing services county started operating on 1<sup>st</sup> of January 2023. The activities of **social and health services** (sosiaali- ja terveystalvet) and **rescue operations** (pelastustoimi) were transferred from municipalities to the wellbeing services county.

Central Finland wellbeing services county is formed from Keski-Suomen sairaanhoitopiiri, Saarikka, Wiitaunioni and the following municipalities of: Hankasalmi, Joutsa, Jyväskylä, Jämsä, Kannonkoski, Karstula, Keuruu, Kinnula, Kivijärvi, Konnevesi, Kyyjärvi, Laukaa, Luhanka, Multia, Muurame, Petäjävesi, Pihtipudas, Saarijärvi, Toivakka, Uurainen, Viitasaari, and Äänekoski.

Central Finland wellbeing services county (business ID: 3221318-2) **requests that all invoices are sent as e-Invoices**. Paper invoices or invoices sent by email are not accepted. Any faulty or inadequate invoices are returned.

If your company does not have the ability to submit an e-Invoice, you can use free **Supplier Portal** to produce and send e-Invoices. To log on to the Supplier Portal, please register for the first time by contacting [ostolaskut.hyvaks@monetra.fi](mailto:ostolaskut.hyvaks@monetra.fi).

Supplier Portal: [www.laskuhotelli.fi/portaali/telia](http://www.laskuhotelli.fi/portaali/telia)

Instructions: <https://www.monetra.fi/yhteystiedot/monetra-konsernin-toimittajaportaalin-rekisteroitymislomake/ohjeet-laskuttajalle/>

### Invoice address

Keski-Suomen hyvinvointialue

Name of the unit

**eInvoice address**

**Operator ID: CGI**

**Service ID: 003703575029**

| Name of the the unit receiving the purchase invoices | e-Invoice address |
|------------------------------------------------------|-------------------|
| Konsernihallinto                                     | 003732213182      |
| Sosiaali- ja terveystalvet                           | 003732213182001   |
| Sosiaalipalvelut, Effic maksusitoumukset             | 003732213182002   |
| Sosiaalipalvelut, ProConsona maksusitoumukset        | 003732213182003   |
| Pelastustoimi                                        | 003732213182004   |
| Varastot                                             | 003732213182005   |

No material other than invoices with attachments should be delivered to this address, it is reserved for invoices only. Attachments that cannot be attached to e-Invoice and other material must be sent to other mailing addresses in the Central Finland wellbeing services county.

If your system requires address information, use the address according to the example below:

Keski-Suomen hyvinvointialue  
*Pelastustoimi 003732213182004*  
PL 5015  
02066 DOCUSCAN

**Invoicing instructions:**

Invoices should be addressed to Keski-Suomen hyvinvointialue. The invoice must have the **customer's name** (first name, last name), **the name/office number** (toimipistenumero **e.g. TP12345**) of the unit receiving the goods or service, the **contract identifier number** (mandatory for the contract suppliers e.g. 2011.1.1.), the identifier number **9999.9.9.** is mandatory for contractless suppliers and a **possible order number**. Each one in its own data field, based on which the invoice is directed to the correct unit for processing.

Correct invoicing information enables timely payment of the invoice. **If the invoices do not contain the necessary information**, the processing of the invoice will become slower and **this may lead to delay in the payment**.

Updated and more detailed invoicing instructions (only in Finnish) can be found on <https://hyvaks.fi/ostolaskutiedot>.

In case you have questions about sending invoices you can contact Monetra Keski-Suomi Oy, [ostolaskut.hyvaks@monetra.fi](mailto:ostolaskut.hyvaks@monetra.fi).

Best regards,  
Central Finland wellbeing services county  
Monetra Keski-Suomi Oy